

Emergency Evacuation—Chief Warden

Application and Relevance

This course applies to a broad range of workplaces as considered in Australian Standard 3745-2010. It is relevant for people who will need to perform a leadership role in workplace emergency response and evacuations, in particular the roles of Chief Warden or Deputy Chief Warden. It is recommended for all industries where skills in conducting emergency evacuations are needed for worker and client safety.

Duration

6-7 hours classroom and on-site training and assessment.

The total duration is dependant on the complexities of the specific building or site and on the prior experience of the learners.

Course Content

This training covers the competency required to make decisions about people's safety during a workplace emergency and to give instructions on the priority order for responding to the emergency incident area. It includes:

- + Requirements of Australian Standard 3745
- + Preparation and planning for emergencies
- + Developing evacuation plans and procedures
- + Alarms and communication systems
- + Fire safety procedures
- + Bomb threat procedures
- + Chief Warden responsibilities
- + Controlling emergency response actions
- + Analysing results and reports of emergency response
- + Briefing emergency services
- + Human behaviour in emergencies
- + Management of post-evacuation activities
- + Debriefing, stress management and reporting requirements

Prerequisites

It is recommended that participants have numeracy and literacy skills equivalent to Australian Core Skills Framework (ACSF) level 3. Participants will also need the ability to meet the physical demands of the practical skills required for this training.

Assessment Methods

Progressive assessment throughout the course, including demonstration of practical skills and written and oral questions relating to required knowledge.



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